

**ATOMIC ENERGY JUNIOR COLLEGE, MUMBAI**  
**SESSION 2019-20**  
**Date: 12/03/2019**

**The following committees will work as a team to shoulder the responsibilities for the academic session 2019-20. All the staff members are requested to comply accordingly.**

|       | Name of Committee                      | Name of the Teacher        | Responsibility |
|-------|--|----------------------------|----------------|
| 1     |  |                            |                |
|       | <b>Admission Committee</b>             | 1. Shri Y Omkara Murthy    | In-Charge      |
|       |  | 2. Shri R.M.Nagarajan      | Member         |
|       |  | 3. Smt Rani Sastry         | Member         |
|       |  | 4. Shri Mahesh Mane        | Member         |
|       |  | 5. Shri P. Padmanabhan     | Member         |
|       |  | 6. Smt Vijayalakshmi Sarma | Member         |
|       |  | 7. Shri Manoj Shringarpure | Member         |
| 2     |  |                            |                |
|       | <b>Academic / Subject Coordinators</b> |                            |                |
|       | English                                | Smt Hemamalini             |                |
|       | Hindi                                  | Hindi Teacher              |                |
|       | Mathematics                            | Miss Omita Mandal          |                |
|       | Physics                                | Shri T Ponmala             |                |
|       | Chemistry                              | Shri A.K.Srivastava        |                |
|       | Biology                                | Smt Papia Bhadra           |                |
|       | Electronics                            | Smt Smita Bobhate          |                |
|       | Computer Science                       | Shri Y Omkara Murthy       |                |
|       | Information Technology                 | Shri Mahesh Mane           |                |
|       | Commerce                               | Shri K.J.Joy               |                |
|       | Electrical Maintenance                 | Shri P. Padmanabhan        |                |
|       | Physical Education                     | Shri P.S.Tanpure           |                |
|       | Library                                | Smt Saisree Menon          |                |
| 3     |  |                            |                |
|       | <b>Time Table committee</b>            | 1. Shri R.M.Nagarajan      | In-Charge      |
|       |  | 2. Shri Y Omkara Murthy    | Member         |
|       |  | 3. Shri Mahesh Mane        | Member         |
|       |  | 4. Shri P. Padmanabhan     | Member         |
| 4     |  |                            |                |
|       | <b>Substitution Committee</b>          | 1. Miss Omita Mandal       | In-Charge      |
|       |  | 2. Smt B Annapurna         | Member         |
|       |  | 3. Shri Mahesh Mane        | Member         |
|       |  | 4. Shri Narayan Nachre     | Member         |
|       |  | 5. Shri Tarachand Karotiya | Member         |
| 5     |  |                            |                |
|       | <b>Internal Examination Committee</b>  | 1. Smt Smita Bobhate       | In-Charge      |
|       |  | 2. Smt B Annapurna         | Member         |
|       |  | 3. Shri Urmila Tendulkar   | Member         |
|       |  | 4. Shri P Padmanabhan      | Member         |
|       |  | 5. All Lab Assistants      | Member         |
|       |  |                            |                |
| Sr.No | Name of Committee                      | Name of the Teacher        | Responsibility |

|    |  |                             |           |
|----|--|-----------------------------|-----------|
| 6  |  |                             |           |
|    | <b>Staff Club</b>                            | 1.Shri K.J.Joy              | In-Charge |
|    |  | 2.Smt Shanti Virendra Kumar | Member    |
|    |  | 3.Shri M.L.Maniprasad       | Member    |
|    |  | 4. Shri N.C.Anthony Raj     | Member    |
| 7  |  |                             |           |
|    | <b>Notice Board Maintenance &amp; Repair</b> | 1.Smt Rani Sastry           | In-Charge |
|    |  | 2.Smt Saishree Menon        | Member    |
|    |  | 3. Shri M.L.Mani Prasad     | Member    |
|    |  | 4. Smt Ashwini Manjrekar    | Member    |
|    |  | 3. Shri N.C,Anthony Raj     | Member    |
| 8  |  |                             |           |
|    | <b>Co-Curricular Activities</b>              | 1. Smt Hemamalini           | In-Charge |
|    |  | 2.Shri Sudhir Khullar       | Member    |
|    |  | 3. Shri RaviKant Rathod     | Member    |
|    |  | 4. Marathi Teacher          | Member    |
|    |  | 5.Smt Neha Bhosale          | Member    |
| 9  |  |                             |           |
|    | <b>Morning Prayer/Assembly committee</b>     | 1. Shri Sudhir Khullar      | In-Charge |
|    |  | 2. Shri P.S.Tanpure         | Member    |
|    |  | 3. Smt Ashwini Manjrekar    | Member    |
|    |  | 4.Hindi Teacher             | Member    |
|    |  | 5.Marathi Teacher           | Member    |
|    |  | 6.Shri P.N.Ajay kumar       | Member    |
|    |  | 7.Shri Sunil Kumar Karotia  | Member    |
| 10 |  |                             |           |
|    | <b>Exhibition Committee</b>                  | 1. Shri T Punmala           | In-Charge |
|    |  | 2. Miss Omita Mandal        | Member    |
|    |  | 3.Shri Ravikant Rathod      | Member    |
|    |  | 4.Smt poonguzhali           | Member    |
|    |  | 5. Smt B. Annapurna         | Member    |
|    |  | 6.Shri Mahesh Mane          | Member    |
|    |  | 7. Smt Papia Bhadra         | Member    |
|    |  | 8. All Lab Assistants       | Member    |
| 11 |  |                             |           |
|    | <b>AAINA Committee</b>                       | 1.Smt Hemamalini            | In-Charge |
|    |  | 2. Smt Rani Sastri          | Member    |
|    |  | 3. Shri Y Omkaramurthy      | Member    |
|    |  | 4. Shri Sudhir Khullar      | Member    |
|    |  | 5. Smt Urmila Tendulkar     | Member    |
|    |  | 6.Shri P.Padmanabhan        | Member    |
|    |  | 7.Shri P.S.Tanpure          | Member    |
|    |  | 8.Smt Ashwini Manjrekar     | Member    |
|    |  | 9.Shri M.I.maniprasad       | Member    |
|    |  | 10. All The Lab Assistants  | Member    |
| 12 |  |                             |           |
|    | <b>Students Welfare Committee</b>            | 1.Shri K.J.Joy              | In-Charge |
|    |  | 2.Smt Smita Bobhate         | Member    |
|    |  | 3.Smt Shanti Virendra Kumar | Member    |
|    |  | 4.Shri P.S.Tanpure          |           |

|       |   |                                |                |
|-------|---|--------------------------------|----------------|
| 13    |   |                                |                |
|       | Library Committee   | 1.Smt SaiShree Menon           | In-Charge      |
|       |   | 2. Shri K.J.joy                | Member         |
|       |   | 3. Shri Y Omkaramurthy         | Member         |
|       |   | 4. Smt Elsy Peter              | Member         |
|       |   | 5. Shri Sudhir Khullar         | Member         |
|       |   | 6. Smt Lekha Pillai            | Member         |
| Sr.No | Name of Committee   | Name of the Teacher            | Responsibility |
| 14    |   |                                |                |
|       | Prizes ,memento & Purchase committee  | 1.Smt Smita Bobhate            | In-Charge      |
|       |   | 2. Smt Hemamalini.             | Member         |
|       |   | 3. Smt Lekha Pillai            | Member         |
|       |   | 4.Smt Papia Bhadra             | Member         |
|       |   | 5.Shri P.S.Tanpure             | Member         |
|       |   | 6.Smt Vijayalakshmi            | Member         |
| 15    |   |                                |                |
|       | Olympiads, Awareness Lectures and external Examinations committee             | 1.Smt Lekha pillai             | In-Charge      |
|       |   | 2.Smt Elsy Peter               | Member         |
|       |   | 3.Smt Poonguzhalli             | Member         |
|       |   | 4.Shri Mahesh Mane             | Member         |
|       |   | 5.Shri Dattaram Jadhav         | Member         |
| 16    |   |                                |                |
|       | Horticulture, Botanical garden an Aquarium and Cosmetic Maintenance Committee | 1.Smt Papia Bhadra             | In-Charge      |
|       |   | 2.Shri P. Padmanabhan          | Member         |
|       |   | 3.Shri P.S.Tanpure             | Member         |
|       |   | 4.Shri Meshram                 | Member         |
|       |   | 5. Shri N.C,Anthony Raj        | Member         |
| 17    |   |                                |                |
|       | Educational Excursions, Visits Committee                                      | 1.Smt Shanti virendra Kumar    | In-Charge      |
|       |   | 2.Smt Lekha Pillai             | Member         |
|       |   | 3.Shri P.S.Tanpure             | Member         |
|       |   | 4.Smt Ashwini Manjrekar        | Member         |
| 18    |   |                                |                |
|       | Refreshments  | 1.Smt Poonguzhali              | In-Charge      |
|       |   | 2.Smt Shanti Virendra Kumar    | Member         |
|       |   | 3.Smt B Annapurna              | Member         |
|       |   | 4.Smt Saisree Menon            | Member         |
| 19    |   |                                |                |
|       | P.A. System/SIT Room/Music Room Committee                                     | 1.Shri Ravikant Rathod         | In-Charge      |
|       |   | 2.Shri Padmanabhan             | Member         |
|       |   | 3.Shri N.C,Anthony Raj         | Member         |
|       |   | 4.Shri Narayan Nachre          | Member         |
| 20    |   |                                |                |
|       | Furniture, Fixture, condemnation, Quotation, Liaison with DCSEM Committee     | 1.Shri R.M.Nagarajan           | In-charge      |
|       |   | 2.Shri P. Padmanabhan          | Member         |
|       |   | 3. All the Head of departments | Member         |
|       |   | 4. Shri N.C,Anthony Raj        | Member         |
|       |   | 5.Shri Vinod Talekar           | Member         |
| 21    |   |                                |                |
|       | Inter AEES Competitions   | 1.Smt Shanti Virendra kumar    | In-Charge      |

|  |                   |   |                |
|--|-------------------|---|----------------|
|  |                   | 2.Smt Hemamalini                            | Member         |
|  |                   | 3.Shri Mahesh Mane                          | Member         |
|  |                   | 4.Smt Ashwini Manjrekar                     | Member         |
| 22   |                   |   |                |
| Photo/Video Camera Comittee  |                   | 1.Shri Sudhir Khullar                       | In-Charge      |
|  |                   | 2.Shri P.Padmanabhan                        | Member         |
| 23   |                   |   |                |
| News letter/Anudarpan/<br>School Calendar committee                                |                   | 1.Shri Sudhir Khullar                       | In-Charge      |
|  |                   | 2.Shri R.M.Nagrajan                         | Member         |
|  |                   | 3.Shri Y Omkara Murthy                      | Member         |
|  |                   | 4. Smt P.N.Hemamalini                       | Member         |
|  |                   | 5. Shri Mahesh mane                         | Member         |
|  |                   | 6.Shri P.S.Tanpure                          | Member         |
| 24   |                   |   |                |
| Discipline Committee   |                   | 1.Shri P.S.Tanpure                          | In-Charge      |
|  |                   | 2. Shri K.J.joy                             | Member         |
|  |                   | 3. Smt Ashwini Manjrekar                    | Member         |
|  |                   | 4.All Class Teachers & Co-Class<br>Teachers | Member         |
| Sr.No  | Name of Committee | Name of the Teacher                         | Responsibility |
| 25   |                   |   |                |
| Committee for Maharashtra Board Related work                                       |                   | 1.Smt Smita bobhate                         | In-Charge      |
|  |                   | 2.Shri Ravikant Rathod                      | Member         |
|  |                   | 3.Shri Mahesh Mane                          | Member         |
|  |                   | 4.Shri Manoj Shringarpure                   | Member         |
|  |                   | 5.Smt Neha Bhosale                          | Member         |
| 26   |                   |   |                |
| Committee for website updating, Computer AMC,IT and<br>all computer related issues |                   | 1.Shri Y Omkaramurthy                       | In-Charge      |
|  |                   | 2. Shri Mahesh Mane                         | Member         |
|  |                   | 3. Shri Sudhir Khullar                      | Member         |
|  |                   | 4. Shri P Padmanabhan                       | Member         |
|  |                   | 5.Smt Neha bhosale                          | Member         |
| 27   |                   |   |                |
| Swachh Bharat Abhiyan & any other Central Govt.<br>campaign Committee              |                   | 1.Smt Papia Bhadra                          | In-Charge      |
|  |                   | 2.Smt Archana G                             | Member         |
|  |                   | 3.Shri P.S.Tanpure                          | Member         |
|  |                   | 4.Shri Sharad Meshram                       | Member         |
|  |                   | 5.Shri Tarachand Karotia                    | Member         |
| 28   |                   |   |                |
| Committee for organizing Talk by students/Teachers on<br>Important days            |                   | 1.Smt B.Annapurna                           | In-Charge      |
|  |                   | 2.Smt Ashwini Manjrekar                     | Member         |
|  |                   | 3.Hindi Teacher                             | Member         |
|  |                   | 4. Marathi Teacher                          | Member         |
| 29   |                   |   |                |
| Committee for Celebration of National festivals                                    |                   | 1.Shri P.S.Tanpure                          | In-Charge      |
|  |                   | 2.Smt Ashwini Manjrekar                     | Member         |
|  |                   | 3.CCA In-Charge                             | Member         |
| 30   |                   |   |                |
| Committee for Organization of Parent teacher Meeting                               |                   | 1. Shri R.M.Nagarajan                       | In-Charge      |
|  |                   | 2.Shri Y Omkara Murthy                      | Member         |

|  |  |                                     |           |
|--|--|-------------------------------------|-----------|
|  |  | 3.Shri P Padmanabhan                | Member    |
| 31   |  |                                     |           |
| Committee for sending Information to the staff, Students and Parents through SMS |  | 1.Shri P.Padmanabhan                | In-Charge |
|  |  | 2. Shri Y Omkara Murthy             | Member    |
|  |  | 3. Shri M.L Mani Prasad             | Member    |
| 32   |  |                                     |           |
| Promotion committee ( In case of Class XI annual Result)                         |  | 1.Vice Principal                    | In charge |
|  |  | 2. Smt Smita Bobhate ( Exam I/C)    | Member    |
|  |  | 3.Shri P.S.Tanpure                  | Member    |
|  |  | 4.All Academic/Subject Coordinators | Members   |
| C.C. 1.Vice Principal<br>2.Staff Notice Boards<br>3. Office File                 |  |                                     |           |
|  |  | <b>T.Elango<br/>PRINCIPAL</b>       |           |

